

Date: 24 August 2016
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TO BE SENT BY EMAIL ON 25 AUGUST

As required by regulation 4 and 5 of The Business Improvement District (England) Regulations 2004, on behalf of the Welwyn Garden City Town Centre Partnership Board (the BID Proposer) I hereby submit the Welwyn Garden City BID Proposal and Business Plan request that you ask the Ballot Holder to arrange a ballot to be held for the non-domestic ratepayers in the area defined by the Business Plan. I would like the closing date for the ballot to be 5pm Thursday 27th October 2016.

I attach a copy of the BID Business Plan which will be available on the Welwyn Garden City Town Centre Partnership web site for access by all. The BID proposal will also be sent to all business and non-domestic rate payers in the proposed Welwyn Garden City BID area as defined by the BID Proposal and Business Plan who fall within the proposed levy criteria.

I would be grateful if you could confirm that you have received this request.

Yours sincerely,

Chris Hooper
Chairman

